

Village of Lodgepole Regular Meeting Minutes
February 6, 2024, Panther Activity Center (PAC)
630 Orchard Street Lodgepole, NE 69149

Notice of this meeting was given in advance by posting at the Village Office (PAC), Lodgepole Post Office, the Nancy Fawcett Memorial Library, the Village website, and published in the Sidney Sun-Telegraph.

Called to order by Chair Savely 7PM.

Present: Chair RJ Savely, Mark Bartling, Gwen Devie, Brenda Parsons, Attorney Jerry Ostdeik.
Absent: Samuel Cheramie.

Board chair informed the public of the location of the Open Meetings Act poster and the Board's right to enter into closed session if deemed necessary per Section 84-1410 of the Nebraska Revised Statutes.

Chair opened the floor for community comments and informed the public that the Board could not discuss or act at this time on any matter presented. Sidney Public Library Bookmobile representative provided the dates and times the Bookmobile will visit Lodgepole February-May. Dana Hill provided statistics from the library's annual report.

Parsons moved to accept the agenda with removal of items 12 (NPPD Pro contract and resolution) and 16 (LARM, vehicles, and major tools). Devie seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

Resolution 271 setting the annual Street Improvement Hearing as March 5, 7:05-7:20 pm, with Roads Superintendent Doug Hart, read. Bartling moved to approve Resolution 271. Parsons seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

Jeff Parsons, chair, Planning and Zoning Commission, proposed the Board adopt Section 13.04, the RV Park Planning & Zoning Ordinance. The ordinance will be presented to the Board at the March 5, 2024, meeting.

The Village's current financial standing was discussed. Current fees will be addressed at the March 5 meeting.

Devie explained where in the process the Village is on the FY2021-22 and FY2022-23 audits. General ledger entries are to be made to close FY21-22 and reconcile FY22-23. FY22-23 is due to the auditors March 31, 2024.

Devie presented the grant she is working on for the demolition of the motel, 266 Sheldon Street. The grant pays for 90% of the demolition. She is researching the costs of the project. If the Village receives the grant, the Village has two years to use it. Kraus, utilities maintenance superintendent, investigating if the motel could be used for a fire training exercise. Devie motioned the Village should apply for the Revitalize Rural Nebraska grant. Bartling seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

Parsons motioned the Village should offer a simple IRA to part-time and full-time employees. Devie seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

Creating a debit card policy was discussed. Clerk will ask other municipalities what their policies are. Clerk and Maintenance will send the Board an email if a purchase is expected to be over \$75.

Discussion regarding paying employees for an emergency call out during the work day. For the pay to be approved, documentation must be provided by either the fire chief or from the emergency call

out app. Devie motioned to amend the employee handbook to pay employees for emergency call outs during the day. Bartling seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

Kraus informed board the ARPA funds are not enough to cover a generator. He is working with Mike Trbovich on funding sources for generators. He is collecting estimates for scoping, cleaning, and adding a liner to sewer lines where necessary. More information to be provided at the March 5 meeting.

Discussion highway allocation money – Money to be deposited in the Road & Streets funds and can be saved for future projects.

Clerk described how Adam's Bank Positive Pay system works in protecting the Village from financial fraud. Use of the system to begin with the claims presented at this meeting.

Parsons moved to approve the gWorks 2024 contract. Devie seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

Devie moved to remove Linda Hardeman's access to all bank and investment accounts at Union Bank & Trust, LPL, and PMA Financial. Bartling seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

Discussion regarding Department Reports – Krause to provide update on disposition of electric meters at the March 5 meeting.

Parsons moved to approve the Consent Agenda with the extraction of the January 1-31, 2024, claims. Bartling seconded. Yes: Savely, Bartling, Parsons. No: none. Abstain: Devie. Absent: Cheramie. Motion carried.

December 2023 AMENDED CLAIMS: CORE & MAIN, 78.48, SAFETY EQUIP; SIDNEY SUN-TELEGRAPH, 378.93, LEGAL NOTICES; CHAPPELL LUMBER, 39.36, REPAIRS/SUPPLIES; FRENCHMAN VALLEY COOP, 503.18, FUEL; JOHN DEERE FINANCIAL, 53.74, BOOSTER CABLE; PREMIER AUTO PARTS, 419.32, PARTS & REPAIRS; THE CHAPPELL REGISTER, 326.15, AD; DOUGLAS, KELLY, OSTDIEK, ET AL, 935.25, LEGAL SERVICES; CONSERV FLAG, 140.00, FLAGS; ELECTRIC PUMP, 3135.75, SEWER SERVICE AGREEMENT; NE LIBRARY COMMISSION, 500.00, OVERDRIVE SUBSCRIPTION; LEAGUE OF NEBRASKA MUNICIPALITIES, 1183.00, ANNUAL DUES/TRAINING; CREDIT MANAGEMENT SERVICES INC, 652.53, WITHHOLDING; VIAERO, 192.18, CELL SERVICE; AMAZON, 525.16, OFFICE SUPPLIES; DEMCO, 94.86, REPAIRS/SUPPLIES; DOLLAR GENERAL, 72.64, SUPPLIES; E&S AUTO SUPPLY, 42.45, SUPPLIES; INTUIT QUICKBOOKS, 140.00, SOFTWARE SUBSCRIPTION; USPS, 405.65, ENVELOPES; WALMART, 98.95, SUPPLIES; NE PUBLIC HEALTH, 149.00, WATER SAMPLES; CHEYENNE CO., 99.64, PROPERTY TAX; NE DEPT OF REVENUE, 3811.99, WITHHOLDINGS & FEES; NE DEPT OF LABOR, 334.75, WITHHOLDINGS & FEES; WHEATBELT, 4867.89, WHEELING; NANCY FAUCETT MEMORIAL LIBRARY, 153.12, PETTY CASH; PAYROLL 8358.83; TOTAL CLAIMS, 27692.80.

Devie moved to approve the January 2024, claims as recommended by Clerk. Parsons seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried.

ABBIE BROTT, 240.00, STIPEND; ADAMS BANK & TRUST, 27.00, FEE; AFLAC, 172.64, INSURANCE; AMAZON, 1533.45, SUPPLIES, BOOKS, EQUIPMENT; AMERICAN LEGAL PUBLISHING, 3622.50, PROFESSIONAL FEES; BLACK HILLS ENERGY, 12437.86, UTILITIES ; BUGOFF PEST CONTROL, 500.00, PROFESSIONAL FEES; CHAPPELL LUMBER, 276.23, SUPPLIES; CITY OF SIDNEY, 2504.99, TRASH; CLINE WILLIAMS, 2930.00, PROFESSIONAL FEES; CREDIT MANAGEMENT SERVICES INC, 652.53, WITHHOLDING; DEARBORN LIFE, 199.52, INSURANCE; DOUGLAS, KELLY, OSTDIEK,

1021.25, PROFESSIONAL FEES; FEDERAL TAX 941, 21669.08, TAXES; FINNEY'S INC, 291.91, SUPPLIES; FRENCHMAN VALLEY COOP, 2136.80, FUEL; HARBOR FREIGHT, 399.99, EQUIPMENT; HIGHLINE, 1457.89, PHONE; HOLIDAY INN KEARNEY, 298.80, TRAINING; HOMETOWN LEASING, 332.56, EQUIPMENT; IDEAL LINEN & UNIFORM, 360.47, SUPPLIES; JACK KLINE, 12585.37, REFUND; JOHN DEERE FINANCIAL, 37.13, SUPPLIES; LEAGUE OF NEBRASKA MUNICIPAL, 135.00, TRAINING; MILLER & ASSOCIATES, 1030.00, PROFESSIONAL FEES; NEBRASKA PUBLIC HEALTH, 29.00, TESTING; NEBRASKA PUBLIC POWER, 58954.07, UTILITIES ; NEBRASKA SAFETY AND FIRE, 120.00, FEE; ONE CALL CONCEPTS, INC, 4.76, FEE; PLEASANTVIEW CEMETERY, 200.00, SALES; PREMIER AUTO PARTS, 1655.90, SUPPLIES; PUMP & PANTRY, 179.96, SUPPLIES; RANDY TRIPP, 200.00, REFUND; RICHARD MENKIN, 353.56, REFUND; RONALD SHELLHORN, 420.00, STIPEND; SIDNEY SUN-TELEGRAPH, INC, 259.46, AD; STACY/STEPHANIE HANWAY, 149.21, REFUND; STOLL SPRINKLER CO., 3844.90, CONSTRUCTION; USDA RD DCFO, 40351.00, LOAN; USPS, 514.65, POSTAGE; VIAERO, 96.10, INTERNET; WAPA, 814.96, UTILITIES ; WHEAT BELT PUBLIC POWER, 15086.19, UTILITIES ; WILKINS SOLUTIONS LLC, 250.00, PROFESSIONAL FEES; PAYROLL, 11104.05. TOTAL CLAIMS 201440.74.

Savely moved to enter Executive Session regarding maintenance applications and interviews. Devie seconded. Yes: Savely, Bartling, Devie, Parsons. No: none. Absent: Cheramie. Motion carried. Executive session entered at 8:57 p.m. Out of Executive Session 9:15 p.m.

Chair discussed the process for creating a board policy. He asked the board to review the policy as voting on the adoption of the policy will be part of the March 5 meeting.

Bartling offered to investigate the cost of installing heat strips in some of the PAC rooms and turning off the boiler. Devie asked Clerk to investigate how the sewer charges are set up in gWorks.

Savely adjourned meeting 9:27 p.m.

Next regular board meeting, Tuesday, March 5, 2024, at 7 PM at PAC.

Submitted February 14, 2024, Tanya Engel, Village Clerk/Treasurer.